CANTEEN
POLICY

Rationale:
- The provision of an efficient and effective canteen at the school provides opportunities to reinforce healthy eating practices, provides a service for parents wishing to purchase lunches for their children.

Aims:
- To provide an effective canteen service which provides healthy food choices in a manner that complies with all health regulations and requirements.

Implementation:
- The Food Act 1984 requires all premises that sell, prepare, package, store, handle, serve or supply any food for sale be registered as a food premises by the local Council. This includes the school canteen.
- The school will ensure compliance with the following criteria;
  - Responsibility for all aspects of the canteen operation, will be competent in Food Safety and will be on duty when the canteen is preparing and serving food.
  - The canteen coordinator will ensure that all health regulations and food preparation requirements are complied with, in particular the ‘Food Safety Program for School Canteens’ and ‘A Checklist for School Canteen Coordinators’ contained within the Guidelines for ‘Personal Hygiene and Food Safety in Schools’ document must be complied with. The Healthy Canteen Kit resources will also be referred to.
  - A roster of parent volunteers will be organised by the canteen coordinator who will ensure that volunteers fully understand Food Safety procedures.
  - The canteen coordinator will ensure that some foods served at the canteen comply with healthy eating.
  - School Council will be responsible for maintenance and replacement of equipment.
  - All other matters to be agreed between the school principal and the canteen coordinator.

Evaluation:
- This policy will be reviewed at the completion of each year.

This policy was last ratified by School Council in.... November 2011

References:
- Exec Memo 2003/017 Guidelines for School Canteens and other School Food Services